**WOMEN’S CENTRE DERRY**

**Beibhinn House**

**5 Guildhall Street**

**Derry**

**JOB DESCRIPTION**

**Job Title:** **Maternal Advocacy Support Worker**

**Responsible to:** Centre Director

**Hours:** 20 hours per week

**Duration:** 3 years

**Salary:** £9,585 pa

**Purpose of the Post**

To promote perinatal mental health support and advocacy through a community peer support model.

**JOB TASKS AND RESPONSIBILITIES**

1. To work with the Centre Director in the forward planning and setting up of the service and programmes for the MAS project. Including recruitment and promotion of the project in community
2. To organise and deliver a range of activities
3. To deliver perinatal mental health support and advocacy through a community peer support model.
4. To work closely with the project’s Regional Co-ordinator (WRDA) to ensure effective delivery of the project and attend regional meetings with other centres either online or in person.
5. To work with the project’s Regional Co-ordinator (WRDA) to promote the activities and programmes.
6. To work with the Centres team to ensure the safety and well-being of project participants.
7. To contribute to constructive partnership working building relationships with relevant statutory and voluntary agencies and community based women’s organisations to assist programme delivery and encourage referral pathways.
8. To contribute to the delivery of the advocacy and campaigning functions of the MAS Project ensuring the participants experiences and views are communicated directly to decision makers.
9. To gather relevant information and data from the women’s centre MAS programme for monitoring and evaluation purposes.
10. To maintain information about referral services and provide information to support the maternal mental health of participants.
11. To undertake to keep informed and updated on policies and practices to ensure that all those involved in the programme are treated with equal dignity and respect.
12. To evaluate and monitor the progress and impact of the project and participants using evaluations and observations
13. To co-ordinate the running and efficient delivery of the programmes.
14. To attend staff meetings.
15. To undertake relevant training as agreed.
16. To ensure that holidays and time off in lieu for are negotiated and agreed with Finance Administration Co-ordinator so as to ensure adequate cover for the delivery of the project.
17. To undertake any tasks from time to time as may be required in furtherance of the interests of the Centre.
18. To ensure that all relevant records are maintained.
19. No alteration to this job description shall be made without the consent of the worker.