

WOMEN'S CENTRE DERRY
Beibhinn House
5 Guildhall Street
Derry

PERSON SPECIFICATION

Job Title Participant Technical Support IT

Purpose of the Post

Working directly with participants to support them in accessing the IT resources they need to complete their programme.
Ensuring that course participants have full support to access google classroom facilities to enhance their learning
Manage physical server, including system updates, back-up and recovery
Implement upgrades and carry out essential maintenance

CRITERIA

Essential

- Level 3 IT Qualification
plus
2 years' experience working in IT Technician role
or
5-8 years' experience working in IT Technician role
- L2 Maths
- L2 English

Desirable

- Ability to work on own initiative
- Excellent verbal and written communication skills
- Experience of working in the Community Sector.

KNOWLEDGE/SKILLS/APTITUDES

Ability and enthusiasm to work with participants to provide them with the IT Technical support they need